

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

INTEROFFICE COMMUNICATION

March 17, 2003

TO: Deborah Wieber, Chief
Office of Personnel Services

FROM: Steven E. Chester, Director

SUBJECT: Department Organizational Changes

Please implement the following interim organizational changes so that they are effective the pay period beginning March 16, 2003.

Please make the following changes in the Geological and Land Management Division (GLMD). Realign the duties, geographic coverage, and supervision for GLMD Districts as follows (see attached list for staff names):

- Assign all twelve field staff in the oil, gas, and minerals program area in the Kalamazoo, Lansing, Saginaw Bay and Southeast Michigan Districts to report to Mr. Walter Danyluk, who is currently the GLMD District Supervisor for the Lansing District. Assign all eight field staff in the land-water interface programs in the Lansing and Jackson Districts to report to Mr. Rick Schramm, who is currently the GLMD District Supervisor for the Jackson District. Both Mr. Danyluk and Mr. Schramm have the program background and experience to handle any technical issues that may arise in their respective program areas. Retain the existing District Supervisor responsibilities for the land-water interface programs in the Grand Rapids, Kalamazoo, Saginaw Bay, and Southeast Michigan Districts. Ms. Melody Stieb, one of the secretarial positions in the Southeast Michigan District, is currently shared between the GLMD oil and gas programs (20 percent), land and water programs (55 percent), and Air Quality Division (25 percent). This position will remain assigned to Ms. Mary Vanderlaan, the District Supervisor, but will continue to do work in both of the GLMD programs and Air Quality Division.
- Retain Mr. John Arevalo as the Assistant District Supervisor for the land-water interface programs within the Cadillac District, with all 11 staff from both offices reporting to him. Retain Mr. Rick Henderson as Cadillac District Supervisor for the oil, gas, and minerals programs, with 15 staff reporting to him. Mr. Arevalo would continue to report to Mr. Henderson for time and attendance, but he would get policy and program direction from Ms. Kim Rice, Supervisor of the Field Operations Section.

- Retain Mr. Brad Wilkins as the Contested Case Coordinator for northern Michigan for the GLMD. He is classified as an Environmental Quality Specialist 14, and reports to Ms. Kim Rice.
- Assign the Geologist 12 position in the Upper Peninsula District (in the process of being filled) to report to Mr. Steve Wilson, Supervisor of the Minerals and Groundwater Unit. This position will serve as the GLMD's statewide expert on mining, and will be working in the mineral wells and mine reclamation programs, which are part of the Minerals and Groundwater Unit in the Lansing staff organization, so it is appropriate for him or her to report to that unit. Retain Mr. Mark Feldhauser as Upper Peninsula District Supervisor for the land-water interface programs.
- Assign Ms. Janice Smith from the Field Operations Section to the Technical Services Section, under Mr. Tom Godbold.
- Assign administrative responsibilities for field personnel and oversight of field technical issues and in the oil, gas, and minerals program area to Mr. Tom Godbold, Supervisor of the Technical Services Section. Administrative responsibilities for field personnel and oversight of field technical issues in the land and water interface programs will remain with Ms. Kim Rice, Supervisor of the Field Operations Section.

If you have any questions or need additional information in order to affect this transfer, please contact Mr. Harold Fitch, Chief, GLMD, at 517-241-1548. Thank you for your assistance in this matter.

Attachment

cc: Stanley F. Pruss, Deputy Director, DEQ
Harold Fitch, DEQ
Mary Ellen Cromwell, DEQ
JoAnn Merrick, DEQ

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Supervision of the following staff should be transferred to Mr. Walter Danyluk:

Kalamazoo District

Douglas Daniels, Geologist 12

Larry Grabowski, Geologist 12

Vacant, Geologist 9 – P11

Saginaw Bay District

Vicki Barnard, Geologist 12

Wayne Todd, Geologist 12

William Booker, Geologist 12

Larry Organek, Geologist 10

Andrew Kent, Geology Technician 11

Lori Gaul, Secretary E8

Southeast Michigan District

Bruce Waldo, Geologist 12

Gloria Moreno, Geology Technician 11

Retain David Bechler, Geologist 12 from the Lansing District, under Mr. Danyluk's supervision.

Supervision of the following staff should be transferred to Mr. Rick Schramm:

Lansing District

Peggy Tuzinsky, Secretary 9

David Pingel, Environmental Quality Analyst 12

Tom Kolhoff, Environmental Quality Analyst 12

John Skubinna, Environmental Quality Analyst P11

Donna Cervelli, Environmental Engineer P11

Retain the GLMD staff in the Jackson District under Mr. Schramm's supervision.

Direct supervision of the following staff should be transferred to Mr. John Arevalo:

Cadillac District

Elizabeth Morton, Secretary 9

Susan Rundhaug, Environmental Engineer Licensed 12

Jeff Silagy, Environmental Quality Analyst 12

Barry Peterman, Environmental Quality Analyst 12

Eric Hudy, Environmental Quality Analyst 12

Retain supervision of the land-water staff in the Gaylord Office with Mr. Arevalo.

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Transfer direct supervision of the oil and gas staff in the Gaylord Office to Mr. Rick Henderson:

Gaylord Field Office

Andrea Sullivan, Geologist 12

Mark Cromwell, Geologist 12

Tyrone Black, Geologist 12

Janet Smigielski, Geologist P11

Ann Stephens, Geologist 9

Andrew Stempky, Geologist P11

Retain supervision of the oil and gas staff in the Cadillac District office with Mr Henderson.

Transfer the supervision of the geologist in the Upper Peninsula District to Mr. Steve Wilson, Unit Supervisor of the Mineral and Groundwater Unit:

Joseph Maki, Geologist 12 (begins work 3/17/2003)

Transfer the supervision of Ms. Janice Smith, Field Operations Lansing, to Mr. Tom Godbold, Technical Services Section.

Transfer the supervision of the following oil and gas, and minerals program district supervisors to Mr. Tom Godbold:

Rick Henderson, Environmental Manager 14

Walter Danyluk, Environmental Manager 14

Retain supervision of the following land-water program district supervisors with Ms. Kim Rice:

Mark Feldhauser, Environmental Manager 14

Daniel Morgan, Environmental Manager 14

Luis Saldivia, Environmental Manager 14

Kameron Jordan, Environmental Manager 14

Rick Schramm, Environmental Manager 14

Mary Vanderlaan, Environmental Manager 14